



**RYAN WHITE CARE COUNCIL
JAN PLATT LIBRARY, TAMPA
WEDNESDAY, SEPTEMBER 6, 2006
1:30 P.M. - 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting of the Ryan White Care Council was called to order by Mark Mischan, Chair at 1:35 p.m.
- The Chair extended a special welcome to all guests as part of the Political Action Leaders month.
- ATTENDANCE** See attached attendance list.
- CHANGES TO AGENDA** The Care Council members agreed by consensus to the requested change of item VIII-C to precede item VIII-A.
- ADOPTION OF MINUTES** The minutes of the July 5, 2006 meeting were approved (M: Martin, S: Amidei) with 22 yes votes, 0 no votes and 0 abstentions following the correction on page 6 of AWAP(AIDS Wrap Around Assistance Program) to AWAPP (AIDS Wrap Around Pilot Program).
- CHAIR'S REPORT**
- The Chair reminded members of the full day retreat in October and indicated that training topics would include Hepatitis, unmet need and the Quality Management Program. Mark reported that there would be a brief business meeting at the end of the retreat to discuss current year reallocations.
- The Chair reported that he recently attended the Ryan White Care Act (RWCA) conference in Washington, D.C. along with the Grantee and staff. Mark felt that this was an excellent conference and offered to share the conference presentations media with all members of the Council. Mark stated that many individuals attending the conference discussed revised legislative language in the reauthorization of the CARE Act regarding core services, medical case management, and the percentage of CARE Act dollars to be spent on core services.
- GRANTEE'S REPORT** Aubrey stated that the RWCA conference was one of the best HRSA sponsored events that he had ever attended and that he increased his knowledge base regarding grants administration.

The Grantee extended his welcome to the new Care Council members as well as the guests attending for the Political Action Leaders month.

The Grantee's office is currently coordinating the submission of the Title I grant application, due October 2. A draft will be available next week for reviewers to read and provide input into the final narrative. Our EMA (Eligible Metropolitan Area) has received increases the last few years and is requesting an additional 5% increase with this application.

The Assessment of the Administrative Mechanism is currently underway with RNT and Associates as the contracted provider. The assessment measures the scope and effectiveness of Hillsborough County in administering the Title I grant funds. A final report is expected in December, and the Grantee will have two months to respond to any recommendations.

The Request For Applications (RFAs) will be released in early October. Three-fourths of our Title I funds will be out for bid. New contracts will be issued for five years versus the three year agreements done in the past, but all contracts are renewable annually.

COMMITTEE REPORTS

The Chair reminded all committees that chair and co-chair elections will be held at the September committee meetings. The Chair and Vice-Chair recognized each committee's chair and co-chair for their service over the past year with a certificate of recognition.

A. RPARC - David Konnerth, Chair

An ad hoc committee was formed to research allocations to limit the impact on services. After two meetings, the committee forwarded their recommendation to RPARC. After careful consideration, RPARC decided to forward the recommendations since only two services were impacted: a \$95,000 increase to Health Insurance, and a \$95,000 decrease to Program Support for the RWIS. Dave briefly explained the Ryan White Information System (RWIS) and Aubrey included some information about the numerous security features built into the system. The following motion passed (M: Roth, S: Poulimas) with 25 yes votes, 0 no votes, and) abstentions:

MOTION 09/06-01

THAT THE CARE COUNCIL ADOPT THE FOLLOWING ALLOCATIONS FOR TITLE I FY 2007-08:

AMBULATORY

HILLSBOROUGH	1,850,000
PINELLAS	965,553
PASCO	90,000
HERNANDO	93,475

DRUG REIMBURSEMENT

HILLSBOROUGH/PASCO/HERNANDO	1,048,170
PINELLAS	689,686

<u>CASE MANAGEMENT</u>	
HILLSBOROUGH	246,546
PINELLAS	516,300
PASCO/HERNANDO	96,000
<u>HEALTH INSURANCE</u>	
EMA	395,000
<u>ORAL HEALTH</u>	
HILLSBOROUGH	186,721
PINELLAS	168,850
PASCO	13,206
HERNANDO	134,641
<u>MENTAL HEALTH</u>	
HILLSBOROUGH	112,177
PINELLAS	62,575
PASCO/HERNANDO	6,777
<u>HOUSING ASSISTANCE</u>	
HILLSBOROUGH	242,500
PINELLAS	142,425
PASCO/HERNANDO	20,000
<u>FOOD BANK</u>	
HILLSBOROUGH	102,903
PINELLAS	156,361
PASCO/HERNANDO	37,493
EMA (nutritional supplements)	48,000
<u>SUBSTANCE ABUSE</u>	
HILLSBOROUGH	201,667
PINELLAS	223,542
<u>OTHER SUPPORT SERVICES</u>	
EMA (Acupuncture)	30,000
<u>PROGRAM SUPPORT</u>	
EMA (MIS- RWIS)	86,180

In looking for ways to allow providers to increase service capacity in light of flat funding, an ad hoc committee was created to review and consider setting service caps and limits as a viable option. Members of both RPARC and Planning and Evaluation participated and forwarded their recommendations to the P&E committee since it was a program issue.

RPARC forwarded a recommendation to align the MAI allocations for the population groups across Pasco and Hernando counties. The following motion passed (M: Pritchard, S: Clark-Alexander) with 24 yes votes, 0 no votes and 1 abstention (Poulimas):

**MOTION
09/06-02**

COMBINE MAI FY06 ALLOCATIONS FOR AMBULATORY SERVICES FOR PASCO COUNTY AND HERNANDO COUNTY FOR THE BLACK POPULATION GROUP AND COMBINE MAI FY06 ALLOCATIONS FOR PASCO COUNTY AND HERNANDO COUNTY FOR THE HISPANIC POPULATION GROUP

B. Planning and Evaluation – Jim McGarvey, Chair

P&E is planning to conduct focus groups as part of the annual Needs Assessment process. Normally this would be the year for a client survey, but it has been postponed until next year to coordinate with the state cycle for a client survey. The committee is reviewing the progress in addressing our comprehensive plan's goals and objectives. The committee forwarded the recommended service caps and limits with the Grantee's assurance that he would inform the leadership of other committees about the process and the purpose of implementing service caps.

Care Council members questioned the possible impact and expected savings, scope of and timeframe for implementation, and the possibility of client usage being tracked by RWIS. Currently the impact is expected to be minimal according to utilization reports the committee researched. The cost savings will initially be small as very generous limits have been set to begin the process. All programs will begin implementation with the 2007 contracts and the limits will be presented in the Fall 2006 RFA process. It is planned that RWIS will be operational at the time caps/limits go into effect to assist with tracking.

An initial motion as presented by the committee was passed, but then voted unanimously to rescind and issue a new motion to adjust the language. The following motion passed (M: Bouplon, S: Clark-Alexander) with 24 yes votes, 0 no votes, and 0 abstentions:

**MOTION
09/06-03**

THAT THE CARE COUNCIL ADOPTS THE ESTABLISHED SERVICE CAPS/LIMITS TO BE INCLUDED IN THE MINIMUM STANDARDS OF CARE (APPLYING TO TITLE I AND TITLE II PROGRAMS) WITH THE CORRECTED CAP ON HEALTH INSURANCE. THE CAPS/LIMITS ARE TO BE IMPLEMENTED WITH FY 07 CONTRACTS.

<i>Service Category</i>	<i>Recommended cap/limit</i>	Exceptions allowed
	All limits are established per client per contract year beginning with the '07 program year unless otherwise indicated	Grantee considers exceptions on a case by case basis
Food Bank Nutritional Supplements	No cap/limit established	
Transportation	No cap/limit established	
Substance Abuse	No cap/limit established	
Mental Health	No cap/limit established	
Drug Reimbursement	No cap/limit established	
Health Insurance	Enrolled clients receive up to \$175 per month for co-pays and up to \$400 per month for COBRA, group and individual insurance premium payments	

Housing Emergency rent and utility Transitional housing	\$1000 plus a once in a lifetime deposit one year	
Oral Health	\$2000	Only if medically necessary
Acupuncture	\$500	
Legal services	\$1000	
Primary Care Patient Education/ Treatment Adherence	No limit on office visits or labs No more than 25% of total primary care contract may be used for patient education	
Case Management	\$2400	

C. Membership – Michael Amidei, Chair

The committee was prepared to present a new applicant for membership, but due to a job change the applicant is no longer eligible to fill the seat and has rescinded the application. Membership is recruiting applicants to represent Pasco, Hernando, Health Department, and Hispanics.

Michael reminded Care Council members of the full day retreat on October 4 with the business meeting to follow at the end of the day.

D. Client Services – Janet Kitchen, Chair

Client services did not meet in the month of August.

E. Health Services Advisory – Jim Roth, Co-Chair

The committee reviewed their previous year's work plan to make plans for the upcoming year. The ad hoc dental committee reported that their meeting included all but one dental provider, and the group decided to consider adding a procedural list to the service cap. The ad hoc will convene again in September to create the procedural list and provide it to the Health Services Advisory Committee. The committee plans to review outcomes measures for medical services at their upcoming meetings.

F. Minority Advocacy - Carla Foster, Co-Chair

The Minority Advocacy Committee is currently working on the MAI Capacity Building project and Logic Model. The group is working to adopt an attendance policy.

G. Rural Issues – Deborah Robinson, Chair

The Rural Issues Committee held their August meeting in Sebring (Highlands County). This area has very limited resources and Deborah has asked various rural agencies to attend a meeting to determine ways to collaborate to meet the needs of clients. Deborah thanked members of the committee for their help and support, and Deborah was congratulated on her efforts at getting agency collaboration.

H. Standards, Issues, and Operations – Mark Mischan, Chair

The committee met in August and decided that meeting more regularly allows more collaboration and networking among the committees and their work projects. The committee discussed an informal consumer meeting prior to each Care Council meeting to allow individuals to discuss relevant items. SIOC decided to meet every four months or three times per year (April, August and December). The next SIOC meeting will be in December.

I. Women, Infants, Children, Youth & Families

There was no one present to report from WICYF. Members announced the next Town Hall is planned for November 10.

PUBLIC POLICY REPORT

Bill Thomas announced that Project AIDS Care (PAC) is requesting new physician referrals to recertify clients for their program. Donnette Waul-Santiago indicated that this was only requested if the case manager was not sending the required paperwork on time.

Michael Amidei stated that the Pinellas Suncoast Transit Authority has proposed rate increases, and that consumers need to represent their needs at the public hearings on this matter.

COMMUNITY CONCERNS

Robbie Bouplon stated that the City of St Petersburg sponsored a health event where the Pinellas County Health Department was told they could not distribute condoms.

ANNOUNCE- MENTS

Gwen Reese stated that the St. Pete Healthy Start has a new outreach program for African American women and distributed a flyer for more info.

Marie Dolphin recognized Bill Thomas and Bob Reynolds for their activism on the City of Tampa HIV/AIDS Housing Coalition.

Debbie Langhorne announced that Lisa Sampson, Chair of the WICYF committee, will be facilitating a workshop at the USCA (United States Conference on AIDS) on Friday, Sept 22.

Deborah Robinson will hold a focus group for black women in Polk County on September 20.

ADJOURNMENT There being no further business to come before the Care Council, the meeting was adjourned at 3:25 p.m.

Note: A tape recording of the meeting is available for review at The Health Councils.

ATTENDANCE LIST

September 6, 2006

Care Council Members**Present**

Gustavo Bardelli	X
Larry Benes	X
Robbie Bouplon	X
Barbara Clark-Alexander	X
Linnwood Davis	X
David Dell	X
Marie Dolphin	X
Carla Foster	X
Lois Hall	X
Natalie Jackson	A (James McGarvey)
Janet Kitchen	A (Debbie Langhorne)
David Konnerth	X
Jeannie Lewis	
Kyle Lidge	X
Wendell Martin	X
Aritus Miller	X
Mark Mischan	X
Patti Nagel	X
Andrew Paquette	X
Priya Poulimas	X
Gail Prichard	X
Bob Reynolds	X
Deborah Robinson	X
Joseph Robinson	
Jim Roth	X
Tina Van Doren-Ruppell	
Donnette Waul-Santiago	X
Shanita West	X
Alan Wright	

Associate Members

Michael Amidei	X
Keith Edwards	
Debbie Langhorne	X
John Melartin	X
William Miller	X
Barbara Szelag	
Robert Tate	
Bill Thomas	X

Grantee Staff

Aubrey Arnold	X
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Health Councils Staff

Collette Tomberlin	X	Nicole Brown	X
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