



**RYAN WHITE CARE COUNCIL  
CHILDREN'S BOARD, TAMPA  
WEDNESDAY, SEPTEMBER 7, 2011  
1:30 P.M. - 3:30 P.M.**

**MINUTES**

**CALL TO ORDER** The meeting of the Ryan White Care Council was called to order by Marty Clemmons, Chair at 1:30 p.m.

**ATTENDANCE** See attached attendance list.

**CHANGES TO AGENDA** There were no changes to the agenda.

**ADOPTION OF MINUTES** The minutes for Aug 3 were approved (M: Parramore, S: D'Agostino) with 18 yes votes and 0 no votes.

**CHAIR/VICE CHAIR'S REPORT** Marty shared that David Hasiba passed away over the weekend and a moment of silence was observed in David's memory.

Marty had asked Randy, as parliamentarian, to clarify the presentation of motions from Committees to the Care Council. The Committee Chair or representative will read the motion as presented in the background paper and no second is necessary to move the action forward. The Care Council chair will then ask for discussion and then a vote on the action.

**GRANTEE'S REPORT**

Aubrey Arnold reported that the Grantee's office received the final Notice of Grant award totaling \$9,411,546 in Part A funds including MAI. This is a difference of \$51,433 less than our total funds from last year. The formula award went up slightly, the supplemental went down slightly and \$41, 537 in MAI carry over from FY09 was unexpectedly included. The RPARC committee will meet tomorrow to make adjustments to the allocations to reflect these different budget amounts.

The Part B award including ADAP funds have not yet been received by the state, but we do have a contract with the state for the current year and have been told of no changes to that at his point. The Part B award typically follows the Part A award by 30 days.

The procurement process is moving forward and the Grantee's office is still seeking members of application scoring teams so please let the Grantee of staff know if you would like to serve in this capacity. The tentative bid document release date is September 19<sup>th</sup> with applications

due in mid November.

The Part A grant guidance was recently received and our application team is working to put the grant application together by the end of October. We will be requesting a ten percent increase.

Ryan White program staff which includes Aubrey Arnold, Dorinda Seth, Debbie Hill and Teresa Newgent will move from County Center to the Lee Davis Center on Friday. E-mail and phone contacts will remain the same. New address will be 3402 North 22<sup>nd</sup> Street in Tampa.

The AIDS Drug Assistance Program (ADAP) has 4,033 waitlisted clients statewide as of September 2, 2011. All clients in the local area are still receiving medications via patient assistance programs and the local pharmacy funding.

## **COMMITTEE REPORTS**

### **A. Client Services – Randy Masters, Chair**

The committee discussed recruitment and participation of committee and Care Council volunteers. They reviewed completed activities in the past year and began making plans to put in their work plan for the upcoming year.

### **B. Health Services Advisory Committee (HSAC) – Billy Quercia, Co-Chair**

The committee did not meet in August.

### **C. Membership – Randy Masters, Member**

The committee presented motions regarding new associate members. The following motions passed unanimously:

**THAT THE COUNCIL ACCEPTS THE NOMINATION OF DAVE KONNERTH AS AN ASSOCIATE MEMBER REPRESENTING PINELLAS COUNTY.**

**THAT THE COUNCIL ACCEPTS THE NOMINATION OF LEE STEELE AS AN ASSOCIATE MEMBER REPRESENTING POLK COUNTY.**

The Membership Committee finalized plans for the October full day retreat for members to include a clinical update, quality management information, a refresher on the Sunshine Law and information on volunteer recruitment and engagement. The timing of the grant award will also necessitate a short business meeting which will be held at 9AM. Lunch will be provided by Mac McDougle of AB Specialty Pharmacy.

### **D. Minority Advocacy Committee (MAC) – Billy Quercia, Member**

The committee is working to update and promote their Stop The Stigma Facebook page. They are also revising the stigma postcards with new

facts and design.

**E. Planning and Evaluation (P&E) – Marty Clemmons, Chair**

The committee did not meet in August.

**F. Resource Prioritization and Allocation Recommendations Committee (RPARC) – Dave Konnerth, Co-Chair**

The Grantee's office received an interim award that we were informed is not final or correct. To remain on schedule with releasing the bid documents for contracts, the Grantee's office recommends that we continue moving ahead with our process of allocations based on the interim award amount and make adjustments and contract modifications once a final award is received.

The allocation recommendations from the Grantee's office were discussed including the recommendations to consolidate some contracts for efficiency in paperwork processing, administrative cost savings and to simplify billing and invoicing for both the provider and the county.

The recommendation to eliminate transportation funding in Hillsborough County is due to the fact that the Hillsborough Transportation Disadvantaged Program can be used once Ryan White funding is not available.

Additional Case Management Eligibility positions are recommended since HRSA's new monitoring standards require eligibility every 6 months on each client and notice of eligibility can no longer be accepted from facilities that are not under contract with Hillsborough County. The following motions passed unanimously:

**THAT THE CARE COUNCIL ADOPT THE FY '12-'13 PART A ALLOCATIONS AS INCLUDED IN THE CHART BELOW**

**THAT THE CARE COUNCIL ADOPT THE FY '12-'13 PART B ALLOCATIONS AS INCLUDED IN THE CHART BELOW**

The committee also reviewed the findings from the surveys of providers and Care Council members as it relates to the Assessment of the Administrative mechanism (AAM) which evaluates how the grantee does business. The results were compared to the results from the previous year and showed significant improvements and very favorable outcomes.

**G. Rural Issues – Randy Masters, Co-Chair**

The committee did not meet in August.

**H. Standards, Issues and Operations (SIOC) – Billy Quercia, Chair**

The committee did not meet.

**I. Women, Infants, Children, Youth and Families (WICY&F) –  
JaDawn Wright, Chair**

The committee discussed summer event in conjunction with Metro Wellness and Community Center as the new Part D provider in the area. The event was well attended, welcoming and festive. It was a positive way to start a relationship with a new provider that alleviated client anxiety about the change. The committee also discussed the impact of the grant award.

**PUBLIC  
POLICY  
REPORT &  
COMMUNITY  
CONCERNS**

Aubrey announced that Hillsborough County Board of County Commissioners will vote tomorrow regarding the mileage reimbursement rate. It is proposed to be aligned with the federal rate which would currently result in an increase in the mileage reimbursement for PLWHAs.

There are new Care Council recruitment brochures with new artwork available. Members were asked to help distribute them at local agencies and events.

Rick Mendiola explained the new ADAP Premium Plus program where clients who are eligible for both Medicare Part D and ADAP get their medications from a CVS retail or mail order pharmacy to cover the out-of-pocket expenses.

**PREVENTION  
ACTIVITIES/  
QUALITY  
MANAGEMENT**

Marty shared that the Quality Management provider shared the results of the last quarter's client satisfaction surveys. A CQI (Continuous Quality Improvement) survey was distributed to providers and they are now analyzing the results of this assessment. Cheryl Owens presented the Quality Management and AAM survey data to the providers at their provider meeting.

Dave attended the Prevention conference in Atlanta. The Centers for Disease Control (CDC) announced that they are funding high impact prevention focused in twelve cities across the country where 44% of the HIV cases are located. In Florida, this includes only Miami and Ft. Lauderdale. Other areas that relied on CDC prevention funding will have to seek other sources of funding.

**ANNOUNCE-  
MENTS**

Staff distributed perfect attendance certificates to Care Council members for their attendance during the last program year. Honored members included Marty Clemmons, Linnwood Davis, Laura Dunn, Christopher Spall and James King.

Members announced upcoming community events, most of which will be shared through the information share e-mails.

Grace terry of Mom's Meals introduced herself as a PAC Waiver provider and offered to provide snacks for the upcoming retreat.

**ADJOURNMENT** There being no further business to come before the Care Council, the meeting was adjourned at 2:30 p.m.

Note: A tape recording of the meeting is available for review at The Health Councils.

<b>FY12 Part A Allocation Recommendations</b>						
<b>Service Category</b>	<b>County</b>	<b>Allocations FY 2009</b>	<b>Allocations FY 2010</b>	<b>Allocations FY 2011</b>	<b>Allocations FY 2012</b>	<b>Increase Decrease</b>
Outpatient/Ambulatory Medical Care	Hernando	\$93,475	\$78,475	\$78,475	\$78,475	
Outpatient/Ambulatory Medical Care	Hillsborough	\$39,840	\$39,840	\$39,840	\$1,887,525	\$1,847,685
Outpatient/Ambulatory Medical Care	Hillsborough	\$1,541,179	\$1,541,179	\$1,541,179		(\$1,541,179)
Outpatient/Ambulatory Specialty Care	Hillsborough	\$47,443	\$47,443	\$47,443		(\$47,443)
Outpatient/Ambulatory WIC and Adol	Hillsborough	\$259,063	\$259,063	\$259,063		(\$259,063)
Outpatient/Ambulatory Medical Care	Pasco	\$87,000	\$87,000	\$87,000	\$102,000	\$15,000
Outpatient/Ambulatory WIC	Pasco	\$15,000	\$15,000	\$15,000		(\$15,000)
Outpatient/Ambulatory Medical Care	Pinellas	\$912,782	\$912,782	\$912,782	\$1,091,502	\$178,720
Outpatient/Ambulatory WIC	Pinellas	\$128,720	\$128,720	\$128,720		(\$128,720)
Outpatient/Ambulatory WIC-Adol	Pinellas	\$50,000	\$50,000	\$50,000		(\$50,000)
<b>Total Outpatient/Ambulatory Medical Care:</b>		<b>\$3,174,502</b>	<b>\$3,159,502</b>	<b>\$3,159,502</b>	<b>\$3,159,502</b>	<b>\$0</b>

<b>Service Category</b>						
Medical Case Management	Hillsborough	\$276,653	\$276,653	\$276,653	\$276,653	
Medical Case Management (Inmate)	Hillsborough	\$79,893	\$79,893	\$79,893	\$79,893	
Medical Case Management (Specialty)	Hillsborough	\$127,767	\$127,767	\$127,767	\$127,767	
Medical Case Management	Pasco/Hernando	\$96,000	\$96,000	\$96,000	\$96,000	
Medical Case Management	Pinellas	\$508,613	\$508,613	\$508,613	\$508,613	
Medical Case Management (Inmate)	Pinellas	\$82,598	\$82,598	\$82,598	\$82,598	
<b>Total Medical Case Management:</b>		<b>\$1,171,524</b>	<b>\$1,171,524</b>	<b>\$1,171,524</b>	<b>\$1,171,524</b>	<b>\$0</b>

<b>Service Category</b>						
Food Bank	Hillsborough	\$102,903	\$102,903	\$102,903	\$0	(\$102,903)
Food Bank	Pasco/Hernando	\$37,493	\$37,493	\$37,493	\$0	(\$37,493)
Food Bank	Pinellas	\$156,361	\$156,361	\$156,361	\$0	(\$156,361)

Food Bank Nutritional Supplements	Hills/Pasco/Hern (EMA)	\$26,000	\$26,000	\$26,000	\$0	(\$26,000)
Food Bank Nutritional Supplements	Hills/Pasco/Hern (EMA)	\$22,000	\$17,000	\$17,000	\$0	(\$17,000)
<b>Total Food Bank:</b>		<b>\$344,757</b>	<b>\$339,757</b>	<b>\$339,757</b>	<b>\$0</b>	<b>(\$339,757)</b>

<b>Service Category</b>						
AIDS Pharmaceutical Assistance	EMA				\$1,511,230	\$1,511,230
AIDS Pharmaceutical Assistance	Hillsborough/Pasco/Hernando	\$951,544	\$851,544	\$851,544	\$0	(\$851,544)
AIDS Pharmaceutical Assistance	Pinellas	\$689,686	\$659,686	\$659,686	\$0	(\$659,686)
<b>Total AIDS Pharmaceutical Assistance:</b>		<b>\$1,641,230</b>	<b>\$1,511,230</b>	<b>\$1,511,230</b>	<b>\$1,511,230</b>	<b>\$0</b>

<b>Service Category</b>						
Case Management Eligibility	Hillsborough	\$45,000	\$45,000	\$45,000	\$90,000	\$45,000
Case Management Eligibility	Pinellas	\$45,000	\$45,000	\$45,000	\$90,000	\$45,000
<b>Total Case Management :</b>		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$180,000</b>	<b>\$90,000</b>

*Note: This net increase will fund 2 additional positions.*

<b>Service Category</b>						
Mental Health	Hillsborough	\$137,177	\$137,177	\$137,177	\$123,614	(\$13,563)
Mental Health	Pasco/Hernando	\$6,777	\$6,777	\$6,777	\$23,551	\$16,774
<b>Mental Health</b>	Pinellas	<b>\$87,575</b>	<b>\$87,575</b>	<b>\$87,575</b>	<b>\$101,138</b>	<b>\$13,563</b>
<b>Total Mental Health:</b>		<b>\$231,529</b>	<b>\$231,529</b>	<b>\$231,529</b>	<b>\$248,303</b>	<b>\$16,774</b>

<b>Service Category</b>						
Oral Health	Hernando	\$134,641	\$134,641	\$134,641	\$122,847	(\$11,794)
Oral Health	Hillsborough	\$226,721	\$226,721	\$226,721	\$226,721	
Oral Health	Pasco	\$13,206	\$13,206	\$13,206	\$25,000	\$11,794
Oral Health	Pinellas	\$168,850	\$168,850	\$168,850	\$168,850	
<b>Total Oral Health:</b>		<b>\$543,418</b>	<b>\$543,418</b>	<b>\$543,418</b>	<b>\$543,418</b>	<b>\$0</b>

<b>Service Category</b>						
Health Insurance Premiums	EMA	\$447,500	\$447,500	\$447,500	\$447,500	
<b>Total Health Insurance Premiums:</b>		<b>\$447,500</b>	<b>\$447,500</b>	<b>\$447,500</b>	<b>\$447,500</b>	

<b>Service Category</b>						
Substance Abuse	Hillsborough	\$150,000	\$150,000	\$150,000	\$150,000	
Substance Abuse	Pinellas	\$190,208	\$190,208	\$190,208	\$190,208	
<b>Total Substance Abuse:</b>		<b>\$340,208</b>	<b>\$340,208</b>	<b>\$340,208</b>	<b>\$340,208</b>	

Service Category						
Medical Transportation	Hillsborough	\$55,100	\$34,290	\$34,290	\$0	(\$34,290)
Medical Transportation	Pasco/Hernando	\$55,000	\$55,000	\$55,000	\$0	(\$55,000)
<b>Total Medical Transportation:</b>		<b>\$110,100</b>	<b>\$89,290</b>	<b>\$89,290</b>	<b>\$0</b>	<b>(\$89,290)</b>

Service Category						
Quality Management	EMA	60,000	60,000	60,000	60,000	
<b>Total Quality Management:</b>		<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	
<b>Total Service Dollars:</b>				<b>\$7,983,958</b>	<b>\$7,661,685</b>	<b>-\$322,273</b>

## Part B Allocation Recommendations FY 2012

Service Category	County	Allocations FY 2009	Allocations FY 2010	Allocations FY 2011	Allocations FY 2012	Increase Decrease
Outpatient/Ambulatory Medical Care	Pinellas	\$55,000	\$55,000	\$55,000	\$55,000	
Outpatient/Ambulatory Medical Care	Polk	\$79,060	\$79,060	\$79,060	\$79,060	
Outpatient/Ambulatory Medical Care	Highlands	\$9,000	\$9,000	\$9,000	\$9,000	
Outpatient/Ambulatory Medical Care	Hardee	\$15,000	\$15,000	\$15,000	\$15,000	
Outpatient/Ambulatory Medical Care	Manatee	\$41,756	\$41,756	\$41,756	\$41,756	
<b>Total Outpatient/Ambulatory Medical Care:</b>		<b>\$199,816</b>	<b>\$199,816</b>	<b>\$199,816</b>	<b>\$199,816</b>	

Service Category						
AIDS Pharmaceutical Assistance	TSA	\$275,000	\$275,000	\$200,704	\$230,804	
AIDS Pharmaceutical Assistance	Manatee	\$30,100	\$30,100	\$30,100	\$0	
<b>Total AIDS Pharmaceutical Assistance:</b>		<b>\$305,100</b>	<b>\$305,100</b>	<b>\$230,804</b>	<b>\$230,804</b>	

Service Category						
Medical Case Management	Pinellas	\$414,277	\$414,277	\$414,277	\$414,277	
Medical Case Management	Pasco	\$53,675	\$53,675	\$53,675	\$53,675	
Medical Case Management	Polk	\$172,260	\$222,260	\$197,607	\$197,607	
Medical Case Management	Highlands	\$25,974	\$25,974	\$25,974	\$25,974	
Medical Case Management	Manatee	\$110,264	\$110,264	\$110,264	\$110,264	
<b>Total Medical Case Management:</b>		<b>\$776,450</b>	<b>\$826,450</b>	<b>\$801,797</b>	<b>\$801,797</b>	

Service Category						
Health Insurance Premiums	TSA	\$190,000	\$190,000	\$190,000	\$190,000	

<b>Total Health Insurance Premiums:</b>		<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	
<b>Service Category</b>						
Oral Health	Pinellas	\$92,000	\$92,000	\$92,000	\$92,000	
Oral Health	Polk	\$22,000	\$52,000	\$52,000	\$52,000	
Oral Health	Manatee	\$6,500	\$6,500	\$6,500	\$6,500	
Oral Health	Hardee	\$5,000	\$5,000	\$5,000	\$5,000	
Oral Health	Highlands	\$0	\$20,000	\$20,000	\$20,000	
<b>Total Oral Health:</b>		<b>\$75,500</b>	<b>\$175,500</b>	<b>\$175,500</b>	<b>\$175,500</b>	
<b>Service Category</b>						
Case Management Eligibility	Pinellas	\$45,000	\$45,000	\$45,000	\$45,000	
Case Management Eligibility	Hillsborough	\$45,000	\$45,000	\$45,000	\$45,000	
<b>Total Case Management:</b>		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	
<b>Service Category</b>						
Housing	TSA	\$100,000	\$0	\$0	\$0	
<b>Total Housing:</b>		<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Service Category</b>						
Food Bank	Manatee	\$36,000	\$36,000	\$0	\$0	
<b>Total Food Bank:</b>		<b>\$36,000</b>	<b>\$36,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Service Category</b>						
Direct Client Services Fund	TSA	\$11,399	\$0	\$0	\$0	
Direct Client Services Fund	Highlands	\$15,394	\$15,394	\$15,394	\$15,394	
<b>Total Direct Client Services Fund:</b>		<b>\$26,793</b>	<b>\$15,394</b>	<b>\$15,394</b>	<b>\$15,394</b>	

**ATTENDANCE LIST**

September 7, 2011

**Care Council Members****Present**

Martin Clemmons	X
Patricia Cuero	
Vincent D'Agostino	A (Adam Lapekes)
Ann DePoole	X
Anthony Evanoski	
Nolan Finn	X
Tonica Freeman	X
Pam Gatches-Fort	
John Geeslin	A (Belinda Alexander)
Nicole Geiger	X
Brandi Geoit	X
Anthony Gonzalez	X
Denis Hayes	X
James King	X
Zinzler Larry	
Andrew Maldonado	X
Randy Masters	X
Rick Mendiola	X
Joe Parramore	X
Bill Quercia	X
Christopher Spall	
David Szalanski	X
JaDawn Wright	X

**Associate Members**

Bill Thomas	X
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**Grantee Staff**

Aubrey Arnold	X
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**Health Councils Staff**

Nicole Brown	X
Collette Tomberlin	X