



**RYAN WHITE CARE COUNCIL
CHILDREN'S BOARD, TAMPA
WEDNESDAY, NOVEMBER 5, 2008
1:30 P.M. - 3:30 P.M.**

MINUTES

CALL TO ORDER The meeting of the Ryan White Care Council was called to order by Wendell Martin, Chair at 1:35 p.m.

ATTENDANCE See attached attendance list.

CHANGES TO AGENDA There were no changes to the agenda.

ADOPTION OF MINUTES The minutes for September 3 were approved (M: Konnerth, S: Clemmons) with 14 yes votes, 0 no votes and 2 abstentions (Baity, Bouplon). The minutes for October 1 were approved (M: Konnerth, S: Davis) with 15 yes votes, 0 no votes and 1 abstention (Baity).

CHAIR'S REPORT Wendell Martin stated that he will attend the PCPG (Patient Care Planning Group) meeting in Orlando on November 13-14.

Wendell recently spent time volunteering in New Orleans and shared some of his experiences. He stated that the quality of care given in our area is excellent in comparison and encourages consumers to become advocates for their care.

GRANTEE'S REPORT There is currently an RFA (Request for Application) out for bid. Applications are due November 17 and will be reviewed and scored with awards posted in early December. The current provider is still providing services until the transition takes place with the new provider.

Ryan White Information System (RWIS) has data on 5,500 unduplicated clients certified in the system. Many provider questions were answered at the October 31st provider meeting. The Grantees' office also distributed a new Policies and Procedures Manual at the meeting.

The HRSA (Health Resources and Services Administration) client level data initiative begins January 2009. The grantee's office will be offering one-on-one technical assistance to providers that need assistance with the requirements. The Grantees' office hopes that most of the data can be provided by RWIS without further burden to the providers.

The State eligibility process (Rule 64D) changes are official and effective

as of October 27, 2008. The asset limit was eliminated and the income limit has been raised from 300% Federal Poverty Level (FPL) to 400% FPL. Clients must still be recertified every six months, but recertification can be done by phone. All clients, regardless of funding stream, should have completed the eligibility process by February 28, 2009. Technical assistance (TA) will be offered by the Grantee's office to all providers needing assistance with the fiscal system and invoicing process.

COMMITTEE REPORTS

A. Client Services – Janet Kitchen, Chair

The committee worked on finalizing the newly diagnosed brochure. Natalie volunteered to translate it into Spanish. At the meeting, Janet raised a concern about the retreat not being client centered and other members indicated that it is intended for members of the Care Council to grow in their knowledge as planning members. Janet still cautioned everyone to lower the vocabulary level and cease using acronyms without explanation. The committee also discussed the concerns from clients over the Tampa Bay AIDS Network (TBAN) no longer providing services in the near future. The committee has decided to make their holiday meeting a time to fully discuss the grievance procedure so that clients can better understand how it works.

B. Health Services Advisory Committee (HSAC)– Brent Laartz, Co-Chair

The committee did not meet in October. The committee will meet at Metro Center on November 20th at 2PM. This is a different meeting location for this committee.

C. Membership – John Melartin, Co-Chair

The committee presented four new applicants for membership. The following motion passed (M: Clemmons, S: Bouplon) with 16 yes votes and 0 no votes:

THAT THE CARE COUNCIL ACCEPTS THE NOMINATIONS OF GENE BUNDRICK REPRESENTING PINELLAS COUNTY, DENIS HAYES REPRESENTING HILLSBOROUGH COUNTY, MARSHALL LEE REPRESENTING HILLSBOROUGH COUNTY, AND ANIL PANDYA REPRESENTING HILLSBOROUGH COUNTY AS VOTING MEMBERS OF THE CARE COUNCIL(2008-2011) AND FORWARD TO THE HILLSBOROUGH COUNTY BOARD OF COUNTY COMMISSIONERS FOR FINAL APPROVAL.

The committee also presented some revisions to the bylaws which will be under review until the next Care Council meeting. The revisions add language to make orientation mandatory for new members and provide Care Council membership category monitoring forms to the Grantee's office and HRSA.

D. Minority Advocacy Committee (MAC) – Laura Dunn, Co-Chair

MAC worked on revising their work plan. Their next meeting will be this Friday to allow members to attend the PCPG meeting in Orlando or the WICY&F event which are both on MAC’s normal meeting day (Friday, November 14th). The committee presented an action item requesting the disclosure of mandated seats on the Care Council. There were several comments in opposition to this idea and the motion was not formally presented.

E. Planning and Evaluation (P&E) – Marty Clemmons, Co-Chair

The committee reviewed four chapters of the comprehensive plan and provided feedback and suggestions. The plan in its entirety will be reviewed at the next meeting. Georgette King shared with the committee that she is using the epi report as the basis for her PhD work.

F. Resource Prioritization and Allocation Recommendations Committee (RPARC) – Dave Konnerth, Chair

There had been an error with a number being transposed and a couple of typographical errors that need to be rectified. The following motion passed (M: Clemmons, S: Baity) with 16 yes votes and 0 no votes:

FOR FY 08 PART B, ALLOCATE \$5,000 TO THE DIRECT CLIENT SERVICES FUND FOR THE TSA AND REVISE THE POLK COUNTY AMBULATORY/OUTPATIENT MEDICAL CARE ALLOCATION FROM \$59,059 TO \$69,060.

The allocation recommendations for the upcoming fiscal year remain the same as current year funding allocations. The following motion passed (M: Clemmons, S: Hasiba) with 16 yes votes and 0 no votes:

THAT THE CARE COUNCIL ADOPT THE FY 2009/10 PART A and B ALLOCATIONS AS FOLLOWS:

Service	County	Part A	Part B
Outpatient/ Ambulatory	Hillsborough	\$1,887,525	\$0
	Pinellas	\$1,025,618	\$55,000
	Pasco	\$102,000	\$0
	Hernando	\$93,475	\$0
	Polk	\$0	\$69,060
	Hardee	\$0	\$15,000
	Highlands	\$0	\$9,000
	Manatee	\$0	\$41,756
	Manatee (EC)	\$0	\$76,093
	Totals		\$3,108,618
AIDS Pharmaceutical Assistance	Hillsborough	\$951,544	\$0

Assistance	Pinellas	\$689,686	\$0
	Manatee	\$0	\$30,100
	TSA	\$0	\$275,000
	Totals	\$1,641,230	\$305,100
Medical Case Management	Hillsborough	\$484,313	\$0
	Pinellas	\$591,211	\$343,269
	Pasco/Hern	\$96,000	\$53,675
	Manatee	\$0	\$110,264
	Highlands	\$0	\$25,974
	Polk	\$0	\$172,260
	Totals	\$1,171,524	\$705,442
Non-Medical Case Management	Hillsborough	\$45,000	\$45,000
	Pinellas	\$45,000	\$45,000
	Totals	\$90,000	\$90,000
Oral Health	Hillsborough	\$226,721	\$0
	Pinellas	\$168,850	\$42,000
	Pasco	\$13,206	\$0
	Hernando	\$134,641	\$0
	Polk	\$0	\$22,000
	Hardee	\$0	\$5,000
	Manatee	\$0	\$6,500
	Totals	\$543,418	\$75,500
Mental Health	Hillsborough	\$137,177	\$0
	Pinellas	\$87,575	\$0
	Pasco/Hern	\$6,777	\$0
	Totals	\$231,529	\$0
Food Bank/HD Meals/Nut. Suppl.	Hillsborough (food)	\$102,903	\$0
	Pinellas (food)	\$156,361	\$0
	Pasco/Hern (food)	\$37,493	\$0
	Hills, Pasco, Hern (NS)	\$48,000	\$0
	Totals	\$344,757	\$0
Substance Abuse Treatment	Hillsborough	\$150,000	\$0
	Pinellas	\$190,208	\$0
	Totals	\$340,208	\$0

Health Insurance	EMA	\$447,500	\$190,000
	Totals	\$447,500	\$190,000
Medical Transportation			
	Hillsborough	\$55,100	\$0
	Pasco/Hern	\$55,000	\$0
	Totals	\$110,100	\$0
DCSF*			
	Highlands	\$0	\$10,394
	TSA	\$0	\$6,000
	Totals	\$0	\$16,394
Planning Council Support			
	EMA	\$155,650	\$0
	TSA	\$0	\$83,743
	Totals	\$155,650	\$83,743
Quality Management			
	EMA	\$60,000	\$0
	Totals	\$60,000	\$0
Administration			
	EMA/TSA	\$661,934	\$192,454
Program Support (MIS)			
	EMA/TSA	\$81,180	\$0
Total Grant		\$8,987,648	\$1,924,542

*DCSF – Direct Client Services Fund

The TSA (Total Service Area) has received an increase in Part B funds for the current year which totals \$136,004. In addition, Part B has given carry over dollars back to the local areas with our area receiving \$70,000. Both allocations must be fully utilized by March 31, 2009. The following motion passed (M: Clemmons, S: Hasiba) with 16 yes votes and 0 no votes:

THAT THE CARE COUNCIL ADOPT THE FY 2008/09 PART B ALLOCATIONS AS FOLLOWS:

Service Category	County	Contract Amount	Increase	Revised Contract Amount
Outpatient/Ambulatory Care	Pinellas	\$55,000	\$20,000	\$75,000
Oral Health	Pinellas	\$42,000	\$50,000	\$92,000
Direct Client Services Fund (DCSF)	TSA (non-contracted)	\$6,000	\$136,004	\$142,004

Our Part B increase for the full fiscal year beginning April 1, 2009 will be \$272,008. The committee also presented an informational item to Care

Council showing expiring allocations for the current fiscal year.

G. Rural Issues – Linnwood Davis, Chair

The committee has one support group up and running and hopes to get others going in the rural communities very soon. There will be a Thanksgiving dinner sponsored by Abbott on November 18th.

H. Standards, Issues and Operations (SIOC) – Carla Baity, Chair

The committee did not meet in October. Carla asked members to contact her if they wanted to discuss any item for the committee to consider.

I. Women, Infants, Children, Youth and Families (WICY&F) – John Melartin, Member

The committee finalized plans for their town hall event on Friday, November 14th at the Hospice in St. Pete from 6-8PM. There will be three separate presentations and discussion groups on specific topics of interest. The committee members have also been collecting surveys regarding community/client involvement in their events.

**PUBLIC
POLICY
REPORT &
COMMUNITY
CONCERNS**

Joe Lennox Smith stated that the state ADAP (AIDS Drug Assistance Program) has been realigned with all members reapplying for membership. Joe is willing to mentor anyone who is willing to apply for membership to this group.

Dave Konnerth attended the statewide consumer advisory group meeting in Tallahassee and will periodically share information gained at this meeting.

**ANNOUNCE-
MENTS**

Members announced upcoming community events.

Joe Lennox Smith announced that his organization, Positive Education, is available for classes and workshops. They are also doing some Pass the Plate Dinners with interested individuals as fundraisers. Joe can be reached at 877-966-1558.

Members shared events in the different counties that are being held in honor of World AIDS Day. Flyers are being distributed at the meeting and via e-mail.

ADJOURNMENT

There being no further business to come before the Care Council, the meeting was adjourned at 3:20 p.m.

Note: A tape recording of the meeting is available for review at The Health Councils.

ATTENDANCE LIST

November 5, 2008

Care Council Members**Present**

Michael Amidei	
Carla Baity	X
Robbie Bouplon	X
Barbara Clark-Alexander	X
Martin Clemmons	X
Linnwood Davis	X
Laura Dunn	X
Juanita Escobedo	X
Luis Figueroa	
Tonica Freeman	X
Jean Getchell	
Lois Hall	X
David Hasiba	X
Laureen Husband	
Natalie Jackson	
James King	X
Janet Kitchen	X
David Konnerth	X
Brent Laartz	X
Andrew Maldonado	X
Wendell Martin	X
John Melartin	X
Aritus Miller	
Donnette Waul-Santiago	

Associate Members

Laura DeMars	
William Miller	
Barbara Szelag	
Bill Thomas	X

Grantee Staff

Aubrey Arnold	X
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Health Councils Staff

Nicole Brown	X
Collette Tomberlin	X