



**RYAN WHITE CARE COUNCIL  
CHILDREN'S BOARD, TAMPA  
WEDNESDAY, JUNE 1, 2011  
1:30 P.M. - 3:30 P.M.**

**MINUTES**

**CALL TO ORDER** The meeting of the Ryan White Care Council was called to order by Dave Konnerth, Chair at 1:30 p.m.

**ATTENDANCE** See attached attendance list.

**CHANGES TO AGENDA** Members agreed to open nominations for Care Council Chair and Vice Chair.

**ADOPTION OF MINUTES** The minutes for April 6 were approved (M: Quercia, S: King) with 21 yes votes and 0 no votes.

**CHAIR/VICE CHAIR'S REPORT** Janet thanked those that attended the State Eligibility Rule Workshop to lend their support, share their stories and voice their concerns.  
Dave mentioned that the state is starting a transgender workgroup and is soliciting applicants to sit on this advisory group.

**GRANTEE'S REPORT** Dorinda Seth stated that our Part A grant award has not been fully received and it is expected by the end of June. Providers are being asked to strictly adhere to not spending more than 1/12<sup>th</sup> of their annual allocation each month.  
Hillsborough County government is merging fiscal, contracting and IT in nine of the Human Services departments. They will be eliminating around 30 positions and all of those employees will have to reapply for the consolidated positions.

**COMMITTEE REPORTS** **A. Client Services – Randy Masters, Chair**  
The committee is working to partner with community agencies who have a booth at the St. Pete Pride Festival to distribute the Newly Diagnosed brochure and recruit Care Council members. The committee has also been reviewing their work plan and looking for ways to track the effectiveness of their efforts.

The committee discussed attendance concerns on the committee and Care Council level. Due to circumstances that members are aware of with personal situations and illness, the committee presented the following

motion:

**TO SUSPEND THE BYLAWS SO THAT AN ALTERNATE CAN ATTEND MORE THAN THREE MEETINGS FOR A MEMBER.**

The motion was amended and passed (M: Kitchen, S: Wright) with 21 yes votes and 0 no votes:

**TO SUSPEND THROUGH DECEMBER 31, 2011 THE BYLAWS PART 6, SECTION C SO THAT AN ALTERNATE CAN ATTEND MORE THAN THREE MEETINGS FOR A MEMBER.**

**B. Health Services Advisory Committee (HSAC) – John Melartin, Co-Chair**

The committee met with many of our network dental providers to discuss possible changes in dental services and limits on those services. The suggested revisions were forwarded to P&E and incorporated into the Service Caps/Limits and Eligibility document.

**C. Membership – Bob Reynolds, Chair**

The committee presented three separate motions regarding removal of members for lack of attendance. The following motions passed unanimously:

**REMOVE JERRY NEALY AS A VOTING MEMBER OF THE CARE COUNCIL DUE TO POOR ATTENDANCE**

**REMOVE BRIAN SPRAGUE AS A VOTING MEMBER OF THE CARE COUNCIL DUE TO POOR ATTENDANCE**

**REMOVE GWEN PATTERSON AS A VOTING MEMBER OF THE CARE COUNCIL DUE TO NOT ATTENDING A NEW MEMBER ORIENTATION**

Dave Konnerth, Care Council Chair and Janet Kitchen, Care Council Vice Chair will each be term limited and must sit off the planning council as voting members for a year. The floor was opened to nominations and will remain open until voting takes place at the next meeting. Marty Clemmons was nominated for Chair and accepted the nomination. Billy Quercia was nominated for Vice Chair and accepted the nomination. Randy Masters was nominated for Parliamentarian and accepted the nomination.

**D. Minority Advocacy Committee (MAC) – Laura Dunn, Co-Chair**

The committee is changing the facts on the stigma postcards for the next

printing and still trying to get them printed in Spanish. They will be hosting a live discussion on their Facebook page during the next committee meeting.

**E. Planning and Evaluation (P&E) – Marty Clemmons, Chair**

The committee presented the Funding Stream Analysis. The following motion passed unanimously:

**THAT THE CARE COUNCIL ADOPT THE FY 2011 FUNDING STREAM ANALYSIS**

The committee also sought input from service providers, Grantee monitoring staff and clients to incorporate into revisions of the minimum standards of care. The following motion passed unanimously:

**THAT THE REVISED MINIMUM STANDARDS OF CARE FOR ALL SERVICES BE ADOPTED BY THE CARE COUNCIL.**

The committee reviewed the Service Caps/Limits document and suggest revisions to make the document more clearly understood and to more accurately reflect currently funded services. The committee asked the Health Services Advisory Committee in conjunction with dental providers to suggest limits on oral health services. The following motion passed unanimously:

**THAT THE CARE COUNCIL APPROVE REVISIONS TO THE SERVICE CAPS/LIMITS AND ELIGIBILITY DOCUMENT**

The committee will meet on June 9 and work on setting priorities.

**F. Resource Prioritization and Allocation Recommendations Committee (RPARC) – Marty Clemmons, Chair**

The committee is forwarding a housekeeping allocation adjustment to align the administrative budget. The following motion passed unanimously:

**AFFIRM THE ACTION ALREADY TAKEN BY HILLSBOROUGH COUNTY TO ALIGN THE ADMINISTRATIVE BUDGET FOR FY 11-12**

(\*\*see attached table which removes \$24,953 from Medical Case Management in Polk County. These funds were placed in the administrative budget.)

**G. Rural Issues – Linnwood Davis, Chair**

The committee did not meet in May, but will hold their June meeting in Hernando County at the Brooksville Library. Janet Kitchen will be their guest speaker.

## **H. Standards, Issues and Operations (SIOC) – Janet Kitchen, Chair**

The committee did not meet.

## **I. Women, Infants, Children, Youth and Families (WICY&F) – JaDawn Wright, Chair**

The committee had a successful Mother's Event with 57 clients in attendance. They are planning a July event geared toward youth.

### **PUBLIC POLICY REPORT & COMMUNITY CONCERNS**

Randy is part of a statewide advisory group that is seeking best practices in outreach for all population groups. Ideas and suggestions can be submitted to Randy.

### **PREVENTION ACTIVITIES/ QUALITY MANAGEMENT**

Cheryl Owens shared a system-wide summary report from the 2100+ client satisfaction surveys collected since January. Each provider receives an individual agency report at the close of each quarter. The goal is to survey each client on an on-going, quarterly basis to receive more frequent feedback about the quality of services they receive.

### **ANNOUNCE- MENTS**

Members announced upcoming community events, most of which will be shared through the information share e-mails.

Positively U and the Polk County health Department are starting a support group via conference call to facilitate privacy, reduce stigma and support those that have limited or no access to transportation.

### **ADJOURNMENT**

There being no further business to come before the Care Council, the meeting was adjourned at 2:50 p.m.

Note: A tape recording of the meeting is available for review at The Health Councils.

\*\*The total Part B budget is provided for FY 11-12 in the following table. There are three adjustments noted in the last column, which include two actions previously approved for decreasing AIDS Pharmaceutical Assistance and Food Bank. It also notes in bold the adjustment taken for the Polk County Medical Case Management allocation.

## Part B Allocations FY 2011-12

Service Category	County	Allocations FY 2008	Allocations FY 2009	Allocations FY 2010	Allocations FY 2011	Increase Decrease
Outpatient/Ambulatory Medical Care	Pinellas	\$55,000	\$55,000	\$55,000	\$55,000	
Outpatient/Ambulatory Medical Care	Polk	\$69,060	\$79,060	\$79,060	\$79,060	
Outpatient/Ambulatory Medical Care	Highlands	\$9,000	\$9,000	\$9,000	\$9,000	
Outpatient/Ambulatory Medical Care	Hardee	\$15,000	\$15,000	\$15,000	\$15,000	
Outpatient/Ambulatory Medical Care	Manatee	\$41,756	\$41,756	\$41,756	\$41,756	
<b>Total Outpatient/Ambulatory Medical Care:</b>		<b>\$189,816</b>	<b>\$199,816</b>	<b>\$199,816</b>	<b>\$199,816</b>	

Service Category						
AIDS Pharmaceutical Assistance	TSA	275,00	\$275,000	\$275,000	\$200,704	(\$74,296)
AIDS Pharmaceutical Assistance	Manatee	\$30,100	\$30,100	\$30,100	\$30,100	
<b>Total AIDS Pharmaceutical Assistance:</b>		<b>\$305,100</b>	<b>\$305,100</b>	<b>\$305,100</b>	<b>\$230,804</b>	

Service Category						
Medical Case Management	Pinellas	\$343,269	\$414,277	\$414,277	\$414,277	
Medical Case Management	Pasco	\$53,675	\$53,675	\$53,675	\$53,675	
<b>Medical Case Management</b>	<b>Polk</b>	<b>\$172,260</b>	<b>\$172,260</b>	<b>\$222,260</b>	<b>\$197,307</b>	<b>(\$24,953)</b>
Medical Case Management	Highlands	\$25,974	\$25,974	\$25,974	\$25,974	
Medical Case Management	Manatee	\$110,264	\$110,264	\$110,264	\$110,264	
<b>Total Medical Case Management:</b>		<b>\$705,442</b>	<b>\$776,450</b>	<b>\$826,450</b>	<b>\$801,497</b>	

Service Category						
Health Insurance Premiums	TSA	\$190,000	\$190,000	\$190,000	\$190,000	
<b>Total Health Insurance Premiums:</b>		<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	

Service Category						
Oral Health	Pinellas	\$42,000	\$92,000	\$92,000	\$92,000	
Oral Health	Polk	\$22,000	\$22,000	\$52,000	\$52,000	
Oral Health	Manatee	\$6,500	\$6,500	\$6,500	\$6,500	
Oral Health	Hardee	\$5,000	\$5,000	\$5,000	\$5,000	

Oral Health	Highlands	\$0	\$0	\$20,000	\$20,000	
<b>Total Oral Health:</b>		<b>\$75,500</b>	<b>\$75,500</b>	<b>\$175,500</b>	<b>\$175,500</b>	
<b>Service Category</b>						
Case Management Eligibility	Pinellas	\$45,000	\$45,000	\$45,000	\$45,000	
Case Management Eligibility	Hillsborough	\$45,000	\$45,000	\$45,000	\$45,000	
<b>Total Case Management:</b>		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	
<b>Service Category</b>						
Housing	TSA	\$0	\$100,000	\$0	\$0	
<b>Total Housing:</b>		<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Service Category</b>						
Food Bank	Manatee	\$0	\$36,000	\$36,000	\$0	(\$36,000)
<b>Total Food Bank:</b>		<b>\$0</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$0</b>	
<b>Service Category</b>						
Direct Client Services Fund	TSA	\$6,000	\$11,399	\$0	\$0	
Direct Client Services Fund	Highlands	\$10,394	\$15,394	\$15,394	\$15,394	
<b>Total Direct Client Services Fund:</b>		<b>\$16,394</b>	<b>\$26,793</b>	<b>\$15,394</b>	<b>\$15,394</b>	
<b>Service Category</b>						
Outpatient/Ambulatory Emerging Communities	Manatee	\$76,093	\$76,093	\$76,093	\$76,093	
<b>Total Emerging Communities:</b>		<b>\$76,093</b>	<b>\$76,093</b>	<b>\$76,093</b>	<b>\$76,093</b>	

**ATTENDANCE LIST**

June 1, 2011

**Care Council Members****Present**

Martin Clemmons	X
Vincent D'Agostino	X
Linnwood Davis	X
Laura Dunn	X
Anthony Evanoski	
Nolan Finn	X
Tonica Freeman	X
Pam Gatches-Fort	X
John Geeslin	
Nicole Geiger	X
Anthony Gonzalez	X
David Hasiba	Ex
Denis Hayes	X
Natalie Jackson	A (Jim McGarvey)
James King	X
Janet Kitchen	X
David Konnerth	X
Andrew Maldonado	X
Randy Masters	X
John Melartin	X
Rick Mendiola	X
Jerry Nealy	
Gwen Patterson	
Guttenberg Pierre, Jr.	
Bill Quercia	X
Christopher Spall	X
Brian Sprague	
Donnette Waul	X
JaDawn Wright	X

**Associate Members**

Bill Thomas	X
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**Grantee Staff**

Dorinda Seth	X
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**Health Councils Staff**

Nicole Brown	X
Collette Tomberlin	X