



**RYAN WHITE CARE COUNCIL  
THE CHILDREN'S BOARD, TAMPA  
WEDNESDAY, JULY 2, 2008  
1:30 P.M. - 3:30 P.M.**

**MINUTES**

**CALL TO ORDER** The meeting of the Ryan White Care Council was called to order by Carla Baity, Vice Chair at 1:35 p.m.

**ATTENDANCE** See attached attendance list.

**CHANGES TO AGENDA** There were no changes to the agenda.

**ADOPTION OF MINUTES** The minutes for May 7 were approved (M: Amidei, S: Clark-Alexander) with 18 yes votes, 0 no votes and 1 abstention (Hall).

**CHAIR'S REPORT** Wendell Martin stated that he is the current representative to the Patient Care Planning Group (PCPG). He mistakenly thought that his term was up which led to the request for current applicants for the position. Wendell has another year on his term and would like to honor his commitment to serve in this role.

Wendell recognized outgoing members who have served on the Care Council with certificates and appreciation for their service.

**GRANTEE'S REPORT** Aubrey Arnold shared that both Part A and B grants had very high expenditure rates for the past fiscal year. Part A expended 99.6% which exceeds the 98% unobligated balances requirement in the legislation. Part B expended 99.3%.

The new MAI (Minority AIDS Initiative) grant cycle begins in August. Recent procurement activity has all agreements with providers ready to go before the Board of County Commissioners in mid July.

The Ryan White Information System (RWIS) is up and running. There are currently 4300 unduplicated clients certified in the system. RWIS will make data more readily available for data analysis, planning and grant application writing. The system also brings us closer to what HRSA (Health Resources and Services Administration) may require in 2009 when the client level data requirements are put in place.

Case management is currently experiencing waiting lists for clients, especially newly diagnosed clients needing both case management and

eligibility services. In an effort to ensure that no clients fall out of care or are unable to access care, the Grantee's office is meeting with case management agencies to formulate strategies to meet the growing demand.

## **COMMITTEE REPORTS**

### **A. Client Services – John Melartin, Co-Chair**

The committee reviewed a draft of the newly diagnosed brochure. Their next task will be to add agencies and current phone contact information into the layout.

### **B. Health Services Advisory Committee (HSAC)– Jim Roth, Co-Chair**

The committee approved final results of the Primary Care Provider survey and reviewed the quality management data collection instrument.

### **C. Membership – Michael Amidei, Chair**

The committee reviewed current membership status. There are 28 voting members and four associate members. We are losing one member due to term limits and three members have chosen to not return as voting members. The slate of applicants being presented contains nine names, of which seven are returning members. The following motion passed (M: Clemmons, S: Roth) with 19 yes votes and 0 no votes:

#### **ADOPT THE SLATE OF MEMBERS FOR THE 2008-2011 TERM**

Beginning with the new term on September 1, the Care Council will have 26 voting members. We have one new applicant currently being considered that would fill a mandated seat.

### **D. Minority Advocacy Committee (MAC) – Georgette King, Chair**

The committee is currently working on MAI standards of care. A small workgroup has been formed to determine details to present to the full committee. The committee is doing lots of work on cultural competency and would be happy to share their expertise with other committees and groups. MAC has also formed an ad-hoc work group to ensure appropriate care for returning HIV positive ex-offenders. The group is looking at specific training needed to deal with the issues of this unique population.

### **E. Planning and Evaluation (P&E) – Jim McGarvey, Chair**

The committee reviewed the Expert/Case Manager Survey Report and presents it to the Care Council for adoption. The following motion passed (M: Roth, S: Amidei) with 19 yes votes and 0 no votes:

#### **THAT THE CARE COUNCIL ADOPT THE FY 2008 NEEDS ASSESSMENT: EXPERT/CASE MANAGERSURVEY REPORT**

The committee finalized the comprehensive plan goals and objectives to include tasks, timelines for completion and estimated impact on clients and services. The following motion passed (M: Roth, S: Konnerth) with 19 yes votes and 0 no votes:

**THAT THE CARE COUNCIL ADOPTS THE COMPREHENSIVE PLAN GOALS AND OBJECTIVES**

**F. Resource Prioritization and Allocation Recommendations Committee (RPARC) – Dave Konnerth, Chair**

The committee reviewed final expenditure reports for Parts A and B and general revenue. The Grantee’s office presented the final reallocations totaling \$86,800 to facilitate spend down in the final month of the grant cycle which allowed both A and B to expend more than 99% of their funds.

The committee also reviewed and presented an allocation recommendation for Part A funds that went unbid in the last RFA (request for application). The following motion passed (M: Davis, S: Clemmons) with 18 yes votes, 0 no votes and 1 abstention (Konnerth):

**THAT THE CARE COUNCIL ALLOCATE THE FY 2008/09 PART A FUNDING AS FOLLOWS:**

**Allocation From:**

Service	County	Unbid FY 08 Allocation Amount
Ambulatory/Outpatient Medical Care (WIC)	Hillsborough	\$20,320
Ambulatory/Outpatient Medical Care (WIC)	Pinellas	\$8,500
<b>Totals</b>		<b>\$28,820</b>

**Allocation To:**

Service	County	FY 08 Revised Allocation Amount
Medical Case Management	Pinellas	\$28,820
<b>Totals</b>		<b>\$28,820</b>

**G. Rural Issues – Linnwood Davis, Chair**

The committee had a presentation from Lureen Husband from the Polk County Health Department Specialty Care Clinic. She discussed changes at the clinic and the possible creation of support groups and social events. The group decided to hold an event on Labor Day. The committee also decided to hold their monthly meetings in other rural counties to reach more people.

**H. Standards, Issues and Operations (SIOC) – Carla Baity, Chair**

The committee did not meet in June.

### **I. Women, Infants, Children, Youth and Families (WICY&F)**

The committee discussed the success of their Mother of the Year event. They reviewed a consumer survey that providers will share with clients to gather information about client participation in events. The committee would also like to form a speakers group that would present educational information to the general population in an effort to reduce stigma. They will look for other meetings and events and secure a place on the agenda.

### **PUBLIC POLICY REPORT & COMMUNITY CONCERNS**

Joe Lennox-Smith announced that in a recent conversation with Lorraine Wells from the state ADAP (AIDS Drug Assistance Program) office, she said that the state is increasing the asset and income limits and a memo will be distributed from the state. ADAP is planning to do community education about their expansive formulary that includes medications for conditions other than HIV in an attempt to get people into primary care and taking their HIV medications.

Joe also stated that the AICP (AIDS Insurance Continuation Program) special services are now closed. They still have money for premiums and co-pays, but not for special services.

Michael Amidei stated that food banks are seeing a surge in requests for services that is double what it has been (200 households per day versus 100 households). The community needs to seek out assistance from churches and other sources.

### **ANNOUNCE- MENTS**

Amanda Schall from the YES and Connect to Protect programs announced that they are trying to get a sex education program in the Hillsborough school system for HIV and STD prevention. They are currently surveying students and parents for input to take the school board with their proposal. They are currently working on a project for GLBTQ (Gay, Lesbian, Bisexual, Transgender, Questioning) youth on homelessness.

Wendell announced that the Care Council will not meet in August so that new members can receive their orientation.

**ADJOURNMENT** There being no further business to come before the Care Council, the meeting was adjourned at 2:55 p.m.

Note: A tape recording of the meeting is available for review at The Health Councils.

**ATTENDANCE LIST**

July 2, 2008

**Care Council Members****Present**

Michael Amidei	X
Carla Baity	X
Robbie Bouplon	A (Laura DeMars)
Armando Carrasco	
Barbara Clark-Alexander	X
Martin Clemmons	X
Linnwood Davis	X
Laura Dunn	X
Juanita Escobedo	X
Tonica Freeman	
Jean Getchell	X
Lois Hall	X
David Hasiba	X
Natalie Jackson	A (Jim McGarvey)
James King	X
Janet Kitchen	
David Konnerth	X
Brent Laartz	
Wendell Martin	X
John Melartin	X
Aritus Miller	
Patti Nagel	
Andrew Paquette	X
Priya Poulimas	A (Calvin Smith)
Deborah Robinson	
Jim Roth	X
Tina Van Doren-Ruppell	
Donnette Waul-Santiago	X

**Associate Members**

Laura DeMars	X
William Miller	
Barbara Szelag	X
Bill Thomas	

**Grantee Staff**

Aubrey Arnold	X
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**Health Councils Staff**

Nicole Brown	X
Collette Tomberlin	X