



**RYAN WHITE CARE COUNCIL
JAN PLATT LIBRARY, TAMPA
WEDNESDAY, DECEMBER 3, 2008
1:30 P.M. - 3:30 P.M.**

MINUTES

CALL TO ORDER The meeting of the Ryan White Care Council was called to order by Wendell Martin, Chair at 1:30 p.m.

ATTENDANCE See attached attendance list.

CHANGES TO AGENDA There were no changes to the agenda.

ADOPTION OF MINUTES The minutes for November 5 were approved (M: Bundrock, S: Kitchen) unanimously.

CHAIR'S REPORT Wendell Martin and Georgette King attended the PCPG (Patient Care Planning Group) meeting in Orlando on November 13-14. Georgette shared some data that had been presented at that meeting comparing infection rates in Florida with the United States. She distributed handouts showing the common themes and trends throughout the planning areas in the state that are being compiled for the State Comprehensive Plan.

GRANTEE'S REPORT Applications for services were scored and the newly selected providers announced and all competitors noticed. This list will be distributed via e-mail to Care Council members. The agency wishing to discontinue services did reapply for several of the service categories, but their applications were summarily rejected to honor the process in place and not allow providers to 'cherry pick' contracts. Gulf Coast will no longer participate in the Ryan White Program care network. Transition plans are being worked out and new providers should be able to serve clients around February/March.

Hillsborough County has published a new Policies and Procedures Manual for the Ryan White Program. Printed copies were distributed to providers at their October provider meeting. The manual is also available on the Hillsborough County government website.

Aubrey invited anyone interested to join the Hillsborough County sponsored team "Cause We Care" in the AIDS Walk this Saturday at Al Lopez Park. Additional information can be found on the AIDS Institute website.

COMMITTEE REPORTS

A. Client Services – Janet Kitchen, Chair

The committee has begun meeting at Metro Center in Tampa and are having more clients able to participate. They have placed client input at the beginning of their agenda before regular committee business to facilitate participation. Clients have shared concerns of waiting lists for case management, high staff turnover, and lack of training for case managers. The committee has the newly diagnosed brochure in final form awaiting the list of providers resulting from the recent RFA process. The brochure has been translated into Spanish and should be printed soon.

The committee is investigating how to establish a buddy system to help clients seeking care for the first time to be paired with a buddy experienced in navigating the system of care. The committee will hold a joint meeting with Membership in December to discuss the grievance procedures at the various agencies.

B. Health Services Advisory Committee (HSAC)

There was no report given for this committee.

C. Membership – John Melartin, Co-Chair

The committee presented for a vote the bylaw revisions that were presented for review at the November meeting. The following motion passed (M: Konnerth, S: Lee) with 21 yes votes and 0 no votes:

THAT THE CARE COUNCIL ACCEPTS THE REVISIONS TO THE BYLAWS REGARDING ORIENTATION REQUIREMENTS AND MEMBERSHIP CATEGORY MONITORING

A motion for a follow-up item was presented and passed (M: Kitchen, S: King) with 21 yes votes and 0 no votes:

MEMBERSHIP COMMITTEE WILL ADD TO THE BYLAWS A WRITTEN CONSEQUENCE FOR FAILURE TO ATTEND ORIENTATION.

The committee also presented some additional revisions to the bylaws which will be under review until the next Care Council meeting. The revisions address the membership application process.

D. Minority Advocacy Committee (MAC) – Laura Dunn, Co-Chair

MAC worked on their work plan. Their next meeting will be this Friday at Metro Center in Tampa. They encourage everyone to attend their meetings.

E. Planning and Evaluation (P&E) – Marty Clemmons, Co-Chair

The committee reviewed and approved the final draft of the

comprehensive plan and planned for the two community input sessions to be held in Tampa and St. Petersburg to allow community members an opportunity to review the comprehensive plan and provide feedback. An individual questioned if Goal 2, Task 9 would result in individuals being turned away from care if populations are prioritized similar to the process undertaken on the prevention side. Marty indicated that it was never the intent to refuse to care for anyone. The following motion passed (M: Kitchen, S: King) with a roll call vote of unanimous approval:

THAT THE CARE COUNCIL ADOPTS THE 2009-2012 RYAN WHITE COMPREHENSIVE HIV/AIDS SERVICES PLAN

F. Resource Prioritization and Allocation Recommendations Committee (RPARC) – Marty Clemmons, Co-Chair

The committee presented reallocations for the Part B increase that was originally allocated to the Direct Client Services Fund. Provider responses to a survey issued by the Grantee’s office indicated an increased demand for core services. The following motion passed (M: King, S: Konnerth) with 21 yes votes and 0 no votes:

THAT THE CARE COUNCIL APPROVES THE FY 2008-09 PART B REALLOCATION RECOMMENDATIONS AS FOLLOWS:

Coming From:

Service	County	Current Allocation	Increase/ Decrease	Revised Allocation
Direct Client Service Funds	TSA	\$142,004	-\$136,004	\$6,000
Total			-\$136,004	

Going To:

Service	County	Current Allocation	Increase/ Decrease	Revised Allocation
Medical Case Management	Pinellas	\$343,269	\$46,004	\$389,273
Oral Health	Pinellas	\$92,000	\$90,000	\$182,000
Total			\$136,004	

The committee also approved the draft of the AAM (Assessment of the Administrative Mechanism). Gilda Roman-Nay Torres of RNT & Associates presented a few findings from the assessment as well as the next steps in the process. The following motion passed (M: Konnerth, S: Melartin) with a roll call vote having 20 yes votes, 0 no votes and 1 abstention (Jackson):

THAT THE CARE COUNCIL APPROVES THE 2008 ASSESSMENT OF THE ADMINISTRATIVE MECHANISM (GRANTEE ASSESSMENT)

The Grantee will now receive a list of concerns and will create a written plan to address those concerns and present it to Care Council. There has been a commitment from senior management in Hillsborough County Health and Social Services staff to collaborate on improvements in their activities. HRSA (Health Resources and Services Administration) will be conducting an onsite performance review in April 2009 for an in-depth analysis of our process.

Gilda will be meeting with RPARC in the coming months to review the methodology of the assessment and address any data elements that need adjusting. RPARC will be looking at additional reallocations for the current budget year to ensure maximum expenditures.

G. Rural Issues – Linnwood Davis, Chair

The committee held their community Thanksgiving dinner with 53 attendees. They will have their holiday luncheon in Lakeland on December 17th.

H. Standards, Issues and Operations (SIOC) – Carla Baity, Chair

The committee did not meet in November.

I. Women, Infants, Children, Youth and Families (WICY&F) – John Melartin, Member

The committee held their town hall event on Friday, November 14th at the Hospice in St. Pete from 6-8PM with around 55 participants. They held three separate presentations and discussion groups on specific topics of interest.

PUBLIC POLICY REPORT & COMMUNITY CONCERNS

A consumer shared concerns about the disjointed system of care and the timeliness of follow-up to certain providers for referrals or care. The individual stated that it is very difficult to know where to go and agencies do not seem very adept at communicating with each other. Aubrey agreed to follow up with the individual to address the concerns.

ANNOUNCE- MENTS

Members announced upcoming community events.

Members shared events in the different counties that are being held in honor of World AIDS Day. Flyers are being distributed at the meeting and via e-mail.

RNT and Associates will be conducting a consumer survey as part of the Quality Management program as a means of getting specific info to the Grantee and individual providers regarding the quality of service. Surveys will be available at selected agencies for two weeks in January and are

collected directly by RNT instead of the provider to eliminate any filtering of responses.

ADJOURNMENT There being no further business to come before the Care Council, the meeting was adjourned at 3:05 p.m.

Note: A tape recording of the meeting is available for review at The Health Councils.

ATTENDANCE LIST

December 3, 2008

Care Council Members**Present**

Michael Amidei	
Carla Baity	X
Robbie Bouplon	A (Regina Jeffries)
Gene Bundrock	X
Barbara Clark-Alexander	
Martin Clemmons	X
Linnwood Davis	X
Laura Dunn	X
Juanita Escobedo	X
Tonica Freeman	X
Jean Getchell	X
Lois Hall	X
David Hasiba	
Denis Hayes	X
Laureen Husband	X
Natalie Jackson	X
James King	X
Janet Kitchen	X
David Konnerth	X
Brent Laartz	
Marshall Lee	X
Andrew Maldonado	X
Wendell Martin	X
John Melartin	X
Aritus Miller	X
Anil Pandya	
Donnette Waul-Santiago	X

Associate Members

William Miller	
Barbara Szelag	
Bill Thomas	X

Grantee Staff

Aubrey Arnold	X
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Health Councils Staff

Nicole Brown	X
Collette Tomberlin	X