

**RYAN WHITE CARE COUNCIL
PLANNING AND EVALUATION COMMITTEE
NOVEMBER 15, 2005
10:00 A.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order at 10:05 a.m. by Chair, Jim McGarvey
- ATTENDANCE** Members Present: Elizabeth Bailey, Vivian Candelaria, Lisa Cohen, Barb Green, James McGarvey, John Melartin, Mark Mischan, Bob Reynolds, and Jim Roth
- Members Absent: Marie Dolphin, Amy Mock, Deborah Robinson, and Woody Wilbanks.
- Guests Present: Dixie Morgese
- Staff Present: Aubrey Arnold, Susan Josephson, Teresa Kelly
- CHANGES TO AGENDA** There were no changes to the agenda.
- APPROVAL OF MINUTES** Minutes were approved with typographical corrections and changing the word “standard” to “assistance” under housing community concerns.
- CARE COUNCIL REPORT** Committee work plans that had been adopted were provided to the Care Council. Title II reallocations were approved and the Grantee Assessment was approved. A discussion regarding the difficulty linking with services for the newly diagnosed was held.
- COMP PLAN ELEMENTS** The monitoring and evaluation section of the plan was reviewed. A revision to text describing uncertainties of the impact of Medicare Part D and Medicaid changes was made, as were typographical corrections. The following motion passed.
- MOTION 05/11-01** **THAT THE MONITORING AND EVALUATION SECTION OF THE COMPREHENSIVE PLAN BE ACCEPTED AS REVISED.**
- UNMET NEED SURVEY** Staff provided an overview of unmet need and HRSA requirements related to the project. Background

material from Mosaica (HRSA technical assistance provider) was reviewed. Staff informed the committee that the Council needed to begin a process to obtain more information about the service needs of people aware of their status but not in care, and shared a brief survey instrument used in Dutchess County, NY.

Dixie shared information regarding a matching project undertaken in Duval County which provided extensive data and tied testing and care referrals together. The project is very expensive to conduct and currently there were no additional funds allocated for unmet need activities in the current or upcoming program year. The committee could consider a long range plan to seek funding to conduct a similar effort in the TSA, but staff reminded the committee that an immediate plan of action was required.

Dixie also volunteered to review the CARE RARE instruments to possibly include additional elements that would assist in enhancing data for this project.

The committee discussed possible ways to reach target populations such as the newly diagnosed, transgender individuals, minority populations and the long-term infected. Jeanne Lewis could serve as a contact for transgender individuals and Lisa will coordinate with the Latino Coalition.

Staff volunteered to draft a brief survey for the committee to review. Lisa will work with World AIDS Day organizers to pilot the instrument. The initial plan is to coordinate with Metro Charities new SAMHSA initiative that is focusing on formerly incarcerated individuals and minorities with or at risk for STDs, Hepatitis and HIV. Case management agencies would be asked to administer the survey to new clients that identified as returning to care and those new to care. Additional access points will be explored over the next few months.

QUALITY MANAGEMENT UPDATE

Dixie announced that provider network meetings were in process; the logic model was presented, service definitions and philosophies are in process. A provider network meeting will be held on December 9th to get consensus on short and long term goals for

QM. The MAI capacity building project is also in process and is being aligned with the quality management process.

COMMUNITY CONCERNS

Susan announced that Teresa was leaving Ryan White to take a new position with the Health Councils and that she was seeking someone with planning skills to fill the position.

Flu vaccine availability is still an issue and there is a lot of misinformation as to where they are available. The VA has the vaccine at both Bay Pines and Haley.

ANNOUNCEMENTS

Susan presented a list of announcements that had been generated from previous meetings. She asked for input as to its value after a few months.

Aubrey announced that the County Planning Department was creating a map of Ryan White funded service provider locations for the comprehensive plan. He shared a draft with the committee.

The web site RFA had a response. While final award had not occurred, it appeared that a Care Council web site is forthcoming.

NEXT MEETING

Due to the Christmas holiday, the next meeting will be held on December 13, 2005 at 10:00 a.m., Pinellas County Social Services in St. Petersburg.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 11:50 A.M.