

**RYAN WHITE CARE COUNCIL
PLANNING AND EVALUATION COMMITTEE
DECEMBER 13, 2005
10:00 A.M. TO 12:00**

MINUTES

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Chair, Jim McGarvey

ATTENDANCE

Members Present: Vivian Candelaria, Lisa Cohen, J. Marie Dolphin, Barb Green, James McGarvey, John Melartin, Mark Mischan, Amy Mock, Bob Reynolds, James Roth, William Wilbanks, Jr.

Members Absent: Elizabeth Bailey, Deborah Robinson

Guests Present: Vivian Aquino, Gilda Roman Nay Torres, Lee Luther, Elizabeth Rugg

Staff Present: Aubrey Arnold, Susan Josephson

CHANGES TO AGENDA

There were no changes to the agenda.

APPROVAL OF MINUTES

Minutes were approved with two typographical corrections and changing the word “transgendered” to “transgender” under unmet needs survey section. (Motion by Mark Mischan, Second by Lisa Cohen, 13 yes votes, 0 no votes, 0 abstentions.)

CARE COUNCIL REPORT

The Comprehensive Plan was accepted and work plans were reviewed and accepted.

UNMET NEED SURVEY

There was an attempt to get some of the draft surveys completed at World AIDS Day at Williams Park but it really was not the best venue for a survey. Suggestions were made to see if the survey would be included in another survey that will be given at Gulf Coast and TBAN as well as seeing if pairing up with prevention/outreach providers would be possible.

QUALITY MANAGEMENT UPDATE

Gilda reported that there is a final draft of the logic model. Providers began reviewing it in a meeting on 12/9/05 and will continue on 1/20/06. The MAI project is progressing. Cultural expert interviews will be completed in December and on-site observations will

be completed in January. Consumer surveys have been given to providers and they are to be completed in January. The project will be finalized in February.

RNT and Associates was awarded the contract for website development and they plan to have the website operating in late February. There is a meeting to discuss website development on Monday, 12/19/05 at 10 am at the Grantee's office. RNT designed the website for Orange County and Gilda invited members to view that website at www.hivnetwork.org.

TRANSPORTATION PROJECT Susan distributed copies of the information Nicole Brown gathered on Transportation in the TSA. Members complimented the summary. Aubrey and Marie Dolphin requested electronic copies. Aubrey will distribute them to providers. There was a suggestion that the material be summarized in a matrix by county. It could also be provided on the website. Members stated that additional transportation is now available in Polk County and that east/west transportation in Pasco and Hernando counties can be especially problematic. Another suggestion was to give the document to Case Managers and to ask them to provide additional resources and clarification of how transportation systems actually work in the various areas of the TSA. Susan will take the summary document to the next Client Services meeting.

HILLSBOROUGH COUNTY MEETINGS In the interest of parity and inclusion, Jim McGarvey raised the issue of possibly meeting in Hillsborough County. While there is good attendance at the current location, the committee doesn't know if additional members would attend if the meeting was held in Hillsborough County. Suggestions included meeting in western Hillsborough County and setting a schedule of meetings for three months or six months in one county and then switching to the other county for the next three months or six months. The committee will discuss this idea again in January. Susan will check availability at the Jan Platt library. Marie Dolphin said she can also host the meeting at her office.

PUBLIC INPUT PROCESS

Susan will be forwarding information on the community input sessions scheduled for January and early February. A consultant, Bruce Strahl, will conduct the meetings which are scheduled for Thursday 1/26/06 from 6:30 to 8:00 pm at Metro Center, Thursday 2/2/06 from 6:30 to 8:00 pm at Spring Oaks, and Wednesday 2/15/06 from 12:30 to 2:00 pm at the Polk Specialty Clinic in Bartow.

COMMUNITY CONCERNS

Many consumers are confused and concerned about Medicare Part D enrollment and coverage. There has been a suggestion to approach Joe Lennox Smith to see if he will do another workshop. He is going to Gulf Coast and TBAN to assist consumers one on one with enrollment. He has said he is willing to go to other providers also. Elizabeth Rugg announced that some pharmaceutical providers have said they will continue to provide free medications to consumers who qualify. Chris McGinnis at the Health Councils is available to help individuals complete applications. He can be reached at (727) 217-7070.

Flu vaccine is available at Tampa Cares and Pinellas Cares. It may be available with no fee. Interested parties should call to make an appointment.

ANNOUNCEMENTS

Marie Dolphin announced that the City of Tampa is working with a consultant, Collaborative Solutions, Inc., to gather input regarding housing and barriers to housing. There are two meetings where providers and consumers can give input. The first is on Thursday, 1/26/06 from 1 to 5 pm at the Jan Platt Library. The second meeting is on Fri, 1/27/06 from 9 am to noon. Marie will be sending out additional information on both meetings.

Aubrey announced that the CARE Act has not been reauthorized by Congress but he was told that it might be done by January. The Ryan White Information System (RWIS) is ready to go and the plan is to have it operational by 3/1/06. Training with providers has begun and will hopefully be completed in January and early February.

Susan announced that the Membership and Client Services committee meetings scheduled for 12/19/06 have been cancelled. The next meeting of those two

committees will be on Monday, 1/23/06 at the West Tampa Service Center.

Susan also announced that there is a training planned for 1/31/06 on "Monitoring and Evaluating the Planning Process." It will be presented by a HRSA consultant and will be a one-day training. Location and exact times TBA. This training would be particularly relevant for Planning and Evaluation committee members.

Bob Reynolds has information on advocating with congressional leaders re funding and other issues. Individuals interested in participating in this effort can contact Bob at pwacoalitionampabay@msn.com.

Congratulations to Gulf Coast for having been awarded a 1.3 million dollar HUD grant. They plan to use the funding to provide housing for individuals who may have trouble securing housing on their own because of background check or other barriers.

Elizabeth Rugg announced that the Health Councils can help parents complete Healthy Kids applications and can also pay the \$20 application fee for eligible families. There will be a total of five locations providing this service. Contact Lisa Nugent at (727) 217-7070 for more info.

NEXT MEETING

The next meeting is scheduled for Tuesday, 1/17/06 at 10 am at Pinellas County Social Services. The group will plan to take Teresa Kelly to lunch after the meeting to thank her for her service to the Ryan White Program.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 11:10 A.M.