

**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
PINELLAS PARK STATION
TUESDAY, NOVEMBER 15, 2005
1:30 – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting of the Resource Prioritization and Allocation Committee was called to order at 1:35 p.m. by David Konnerth, Chair.
- ATTENDANCE** Members Present: Vivian Candelaria, Lisa Cohen, Carla Foster, David Konnerth, Jeannie Lewis, Suzanne Lewis, Lee Luther, John Melartin, Mark Mischan, Andrew Paquette, Bob Reynolds, Jim Roth, Elizabeth Rugg, Woody Wilbanks
- Members Absent: Michael Amidei, Jimmy Baumgartner, Carolyn Eke, Natalie Jackson, Don Kurtyka, Lorraine Langlois, Marilyn Merida, Sister Pam Nolan, Jeanette Reid, Barbara Szelag
- Guests Present: Suzanne Matthews, Dixie Morgese
- Staff Present: Aubrey Arnold, Susan Josephson, Dorinda Seth.
- CHANGES TO AGENDA** No changes to agenda.
- ADOPTION OF MINUTES** **Adopted Minutes from September 8, 2005 and October 18, 2005.**
- CARE COUNCIL REPORT** David Konnerth reported on the Care Council meeting on 11/2/05. At the Care Council Meeting the RPARC recommendations for carryover funds and reallocations were approved. A special Care Council Meeting was set for January, 2006 so that final reallocations can be considered. The Care Council received notice that the final reallocation decisions cannot be delegated to the Grantee. To facilitate recommendations for the reallocations by RPARC and approval by the Care Council, RPARC will meet on 1/10/06 and the Care Council will meet on 1/12/06. Mark Mischan suggested that all providers be sure to give as much information as possible to the grantee in advance of these meetings so that the information presented at the meetings can be as up to date as possible.
- GRANTEE REPORTS** Aubrey reviewed the Grantee reports. There was some discussion about mental health services. There is no provider in Pasco Co. so consumers in need there have to go to another county. There was a suggestion that the provider who is awarded the contract covering that area be required to find some way to provide services in the area at least on a part-time basis. Aubrey

said that contract number 47 for substance abuse services is being monitored for possible reduction if current levels of spending continue. Aubrey noted that the provider of acupuncture services has reported that the service is being utilized and that they are ready to begin billing. The legal services category has high utilization with reported activities of assisting with disability applications, wills and trusts, and landlord tenant issues. Consumers have reported receiving very effective service from the current provider. In the nutritional supplements category, Aubrey reported that the Health Services Committee is still reviewing the nutritional formulary. Dorinda said that the Board of County Commissioners has approved a procedural change for contract modifications so that the process can proceed more quickly now.

WORK PLAN

Members reviewed the 2005 Work Plan and made changes in some of the language including changing "Entire RPARC" to "All Collaborative Partners" and changing "Grantee Assessment" to "Assessment of Administrative Mechanism." Motion to adopt Work Plan by John Melartin, Second by Jim Roth. Motion passed with 14 yes votes, 0 no votes and 0 abstentions.

MOTION 11/05-01

THAT THE COMMITTEE ADOPTS ITS WORK PLAN FOR FY 05-06 WITH CHANGES NOTED ABOVE.

ATTENDANCE AND RPARC TRAINING

Members reviewed the attendance policy that was distributed. Several minor changes in language were suggested. Motion to adopt by John Melartin, Second by Bob Reynolds. Motion passed with 14 yes votes, 0 no votes, and 0 abstentions.

MOTION 11/05-02

THAT THE COMMITTEE ADOPTS THE RPARC ATTENDANCE POLICY, ATTACHED.

REVIEW POSSIBLE METHODOLOGY FOR GRANTEE ASSESSMENT

Dixie Morgese from RNT and Associates made a presentation on a possible methodology to use in the future for the assessment of the administrative mechanism.

COMMUNITY CONCERNS None presented.

ANNOUNCEMENTS

Susan distributed an announcement summary list. Teresa Kelly will begin a new position with the Health Councils on 12/5/05. The committee expressed thanks to Teresa for her many years of excellent service to the Ryan White programs.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 3:40 p.m.