

**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS  
GULF COAST LUNG ASSOCIATION  
TUESDAY, OCTOBER 18, 2005  
1:30 – 3:30 P.M.**

**MINUTES**

- CALL TO ORDER** The meeting of the Resource Prioritization and Allocation Committee was called to order at 1:35 p.m. by David Konnerth, Chair.
- ATTENDANCE**
- Members Present: Vivian Candelaria, Lisa Cohen, David Konnerth, Marilyn Merida, Mark Mischan, Andrew Paquette, Bob Reynolds, Jim Roth, Elizabeth Rugg, Barbara Szelag
- Members Absent: Michael Amidei, Jimmy Baumgartner, Carolyn Eke, Carla Foster, Natalie Jackson, Don Kurtyka, Lorraine Langlois, Jeannie Lewis, Suzanne Lewis, Lota Lee Luther, John Melartin, Sister Pam Nolan, Jeanette Reid, Woody Wilbanks
- Guests Present: William Harper, Ricki Liff, Suzanne Matthews, Vicky Oliver, Gilda Roman-Nay-Torres
- Staff Present: Aubrey Arnold, Susan Josephson, Teresa Kelly
- CHANGES TO AGENDA** The order of items presented was changed in hopes that additional members would arrive so that a quorum in attendance would be achieved.
- ADOPTION OF MINUTES** Deferred to next meeting because there was not a quorum present.
- CARE COUNCIL REPORT** David Konnerth reported on the Care Council Retreat, held 10/5/05, and the brief Care Council Meeting held afterwards. At the Care Council Meeting the RPARC recommendations for carryover funds and reallocations were approved. A special Care Council Meeting was set for January, 2006 so that final reallocations can be considered. The Care Council received notice that the final reallocation decisions cannot be delegated to the Grantee. To facilitate recommendations for the reallocations by RPARC and approval by the Care Council, RPARC will meet on 1/10/06 and the Care Council will meet on 1/12/06. Mark Mischan suggested that all providers be sure to give as much information as possible to

the grantee in advance of these meetings so that the information presented at the meetings can be as up to date as possible.

## **GRANTEE REPORTS**

Aubrey Arnold reviewed the Narrative Supplemental Reports for Title I and Title II, the Direct Client Service Expenditures for Title I and Title II, and the Title II Reallocation Recommendations. Aubrey clarified that the Reallocation Recommendations were made after discussions with the various providers involved, both those who will have funds reallocated and those who might receive additional funds. There was discussion regarding a request from Polk County for transportation funds and discussion about approved exceptions to the 1/12 monthly funding cap. Elizabeth Rugg gave a brief explanation of how the AICP and ISP programs and waiting lists operate. Since there was not a quorum present for a motion or voting, members were polled as to their recommendation regarding the Reallocation Request. Of the nine members present at the time, eight recommended approval of the request and one (Rugg) abstained. The other members will be polled by e-mail for their input.

## **GRANTEE ASSESSMENT**

The Grantee Assessment was reviewed with several comments regarding the methodology and scope of the assessment. Gilda Roman Nay Torres, the consultant for Quality Management and the MAI capacity building project, offered to give a presentation at the next RPARC meeting on some methodologies employed in other areas. This was received enthusiastically by the group. Since there was not a quorum present for a motion or voting, members were polled as to their recommendation for approving the Grantee Assessment. Of the nine members present at the time, eight recommended approval of the Grantee Assessment and one (Szelag) abstained. The other members will be polled by e-mail for their input.

## **ATTENDANCE AND RPARC TRAINING**

There was discussion about meeting attendance and difficulty in achieving a quorum for voting. David Konnerth will contact members who have not been attending regularly and ask them about their current interest in remaining on the committee. The topic of attendance and committee membership will be added to the agenda for the November meeting with the goal of setting some guidelines for attendance so that this problem is resolved. Planning

Council staff will follow up on the training suggestions previously submitted by members.

**WORK PLAN**

Approval and/or discussion of the Work Plan was deferred to the next meeting because there was not a quorum present.

**COMMUNITY CONCERNS** None presented.

**ANNOUNCEMENTS**

The dedication of the AIDS Park in Tampa (at the corner of Platt St. and Bayshore Blvd.) will be held on 11/14/05 at 6 p.m. There will be a reading of names of people lost to AIDS beginning at 5 p.m.

**ADJOURNMENT**

There being no further business to come before the Resource Prioritization and Allocation Recommendation Committee, the meeting was adjourned at 3:40 p.m.