

**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT, AND TRAINING COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA
MONDAY, JULY 17, 2006
12:30 P.M. – 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Michael Amidei, Chair, at 12:30 p.m.
- ATTENDANCE** Members Present: Michael Amidei, John Melartin, Aritus Miller, Bob Reynolds
Members Absent: Janet Kitchen, Bill Thomas
Guests Present: Ovidiu Cotea, Mark Mischan
Staff Present: Nicole Brown, Collette Tomberlin
- CHANGES OR ADDITIONS TO AGENDA** None.
- ADOPTION OF MINUTES** The June minutes were adopted as written.
- CARE COUNCIL REPORT** Mark Mischan shared the Care Council report. He said that the Council approved a draft medication formulary and a medication contract alignment. In addition, the Council approved a \$100,000 reallocation to the Ryan White Information System (RWIS) and will re-bid a portion of the MAI funding. Two bylaw revisions and a new member slate of four returning and ten new members were also approved. Dave Konnerth was elected as the new Care Council Vice-Chair. The CARE Act was discussed and how it may not be reauthorized in 2006.
- ORIENTATION** The orientation sessions planned for August 2nd and 3rd were discussed. Collette Tomberlin shared ideas on how the orientation information could be presented in a way that would make it easier to understand. Michael Amidei shared that this would be a change in format from previous years and would take up too much of the orientation time allotted. The group felt there was not enough time to incorporate many of the new ideas but a few new pieces of information will be added to this year's training. Committee members are planning to attend the orientation and then in September discuss ways to improve the presentation. Michael will be the main presenter for the

orientation but other committee members were encouraged to help present this year and to take a more active role in future presentations.

MENTORS

Bob Reynolds and Janet Kitchen plan to coordinate this year's mentors program. Bob shared some of his ideas for a manual and other ways to formalize the process. He feels this should be an agreement that the mentor and mentee make together. Bob and Janet will be calling members eligible to become mentors to see if they would like to participate. It is the committee's hope that every new member be assigned a mentor at the orientation sessions in August.

POLITICAL ACTION LEADERS (PAL) MONTH

The political action leader's month for the Care Council will be in September. Michael Amidei will be providing healthy refreshments and there will be a meet and greet starting a half hour before the meeting. Care Council members have been encouraged to invite community leaders and to share draft invitation letters with other members.

FULL DAY RETREAT

The committee reviewed a draft agenda for the full day retreat in October. The group made a few changes to topic times and narrowed a couple of discussion points. Committee members will be thinking of additional topics to be discussed.

MEMBERSHIP APPLICATION DISCRETIONARY POINTS

The committee discussed the discretionary points that are added when reviewing the membership applications. Members felt that the points should be standardized and not changed from year to year to reflect current recruitment needs. The group tabled discussion of the discretionary points until the November meeting.

NEW BUSINESS

Nicole Brown passed out the narrative section of a new membership application for scoring and also announced that there is an interview set up for another applicant. Members will notify Nicole with the new application score or if they can help with the applicant's interview.

In an effort to have the Care Council membership better reflect the local HIV/AIDS community we are recruiting for a member that is Hispanic. An advertisement has been placed in the Spanish language newspaper and committee members were encouraged to do targeted recruitment.

The group also discussed the lack of attendance by one of the Care Council voting members who joined in April but has yet to attend a Care Council meeting or committee meeting.

MOTION 07/06-01

The following motion was passed: (**M**: Melartin **S**: Reynolds, 4 yes 0 no 0 abstentions)

THAT R. ALLAN WESNITZER BE REMOVED AS A VOTING MEMBER OF THE CARE COUNCIL DUE TO NONATTENDANCE.

COMMUNITY CONCERNS AND ANNOUNCEMENTS

Michael Amidei raised a concern about decisions including allocations being made based on time restraints or the contract needs as opposed to client needs. He would like to see more time allocated to review options before a decision has to be made.

ADJOURNMENT

There being no other business to come to the Committee, meeting was adjourned at 1:55 p.m.

11/7/2006